

## MAIN ST. UNITED METHODIST CHURCH ORGANIST JOB DESCRIPTION

**JOB TITLE:** Main Street United Methodist Church Organist / Accompanist for Chancel Choir

**SKILLS NEEDED:** A love of music and a strong desire to share your faith in Christ through music ministry.

Excellent organ skills—technical dexterity and accuracy; command of the instrument, skillful registrations; improvisatory skills a plus; knowledge of classical organ repertoire

A true church organist with service-playing experience; ability to play hymns with proficiency and sensitivity; a passion for music ministry

Excellent accompanying skills; excellent sight-reading skills; can play open score

Strong piano skills; ability to play a variety of different musical styles

Strong sense of commitment to the Church; A team player who works well with others—staff and lay-people; can be flexible

A degree in organ/music preferred but not required

### RESPONSIBILITIES:

1. Organist for two Sunday Services at 8:30am and 10:55 am. Accompany the Chancel Choir at the 10:55 Service. Accompany the Chorale at the 8:30 Service when the 8:30 Chorale pianist is absent.
2. Accompany Chancel Choir Rehearsal weekly. Accompany Chorale Rehearsal when needed, generally 2-3 times annually.
3. Provide organ music and choir accompaniments and any extra rehearsal required for additional special services, concerts, choral workshops or other special events at the discretion of the Music Director or the pastor (see calendar of typical special services attached).
4. Prepare organ or piano accompaniments in advance of choir rehearsals when possible
5. Pray for this ministry and its participants

### EXPECTATIONS:

- \* To serve as the church organist for the 8:30 worship service and the 10:55 worship service, providing weekly service music including Prelude and Postlude. Accompany or provide an Offertory.

- \* Accompany Chancel Choir at 10:55 Worship Service and perform all rehearsal duties related to accompanying the choir. This involves providing organ or piano accompaniments depending on the stylistic considerations of the music selected; accompany the Chorale at the 8:30 worship service when the pianist is absent; accompany Chorale Rehearsal when needed, generally 2-3 times annually.
- \* Accompany any vocal or instrumental soloists or ensembles, Handbells, including Blackwell Singers, at the request of the Director. Blackwell Singers rehearse once a month during the Sunday School hour with additional rehearsals as needed.
- \* Accompanist for occasional special services such as Cantatas, Christmas Eve, and Holy Week, Concerts or other Choral events at the discretion of the Music Director.
- \* Play for weddings and funerals, as needed. Additional remuneration for funerals will be paid by the family and is detailed in the Funeral Policy. Remuneration for weddings is listed in the wedding manual and is paid separately.
- \* To act as a liaison for the church for wedding music and funeral music. Discuss with the Music Director any music that is deemed inappropriate for funerals and weddings.
- \* To act as “curator” of the organ, coordinating maintenance/tuning of the organ as required.
- \* To be a musical representative of Main Street United Methodist Church, always presenting a spirit of willingness and cooperation regarding the music department, worship, and the church at large.

**TIME REQUIREMENT:** Approximately 10 -15 hours per week depending on the season of the church year. These hours include two Sunday Services; weekly Chancel Choir or Combined Choirs rehearsal from 7:30 pm – 9:00 pm Wednesdays and other times as required; Blackwell Singers Rehearsals as detailed above, and individual rehearsal time. In addition, the organist can expect to provide service music for occasional special services, concerts, choral workshops or other special events at the discretion of the pastor or the Music Director. (A calendar of typical special services is attached.)

**TRAINING/CONTINUING ED:** Continuing education opportunities may be available at the discretion of the Music Director.

**IMMEDIATE SUPERVISOR:** The Director of Music Ministry

**SALARY:** \$27,800 commensurate with education and experience

## Calendar of Typical Special Services

Jan MLK Service at 5:00pm on the Sunday prior to the MLK Holiday  
Mid-Winter Choral Workshop on a Saturday morning

Feb Ash Wednesday Service in the evening. Play for the Noon Service as needed.

Mar or April

Cantata; any additional Lenten Services as needed, including, but not limited to, Holy Week Services (Maundy Thursday; Good Friday; Sunrise Communion Service; Easter Sunday Services at 8:30 and 10:55). Schedule includes all services, the regular Wednesday Rehearsal and two additional Monday Rehearsals. Usually there are no night rehearsals the week after Easter.

May Play for any Special Concerts or Service Projects involving the choirs--Some years we have had a special Aldersgate Concert in May on Heritage Sunday; or other type of choral project between Easter and the beginning of Summer that could involve one dress rehearsal and performance.

June There are no Wednesday night rehearsals in June. Summer Combined Choir Rehearsals start at 7:00pm on Mondays. Usually the 8:30 Chorale pianist plays for the Monday night Rehearsals in June.

July There are no Monday or Wednesday night rehearsals in July.

Aug The organist plays for the Wednesday night Combined Choir Rehearsals in August at 7:00pm. There are no Monday Night Rehearsals in August.

The organist is asked to accompany the 8:30 Anthem and play for rehearsal when the 8:30 Chorale pianist is away for vacation; the 8:30 Chorale pianist is asked to accompany rehearsals when the organist is away for vacation. *The church will pay for the organ-sub for paid vacation Sundays*. Please inform the Director of Music well in advance of any absence as it is necessary to book substitute organists 3 to 6 months in advance or more, depending on the season of the year.

Sept Regular Chancel Choir Rehearsal schedule resumes at 7:30pm on the Wednesday night after Labor Day.

Fall Choral Workshop—we sometimes have a kick-off choral workshop on a Saturday morning in August or September.

Nov The week of Thanksgiving we have one Combined Choir Rehearsal on Monday night; there is no Wednesday night Choir Rehearsal on the night before Thanksgiving Day.

Dec Monday night Combined Choir Rehearsal and Wednesday Dress Rehearsal prior to the Christmas Cantata with organ, piano and guest instrumentalists

Christmas Eve—three services:

4:00pm—Family Service

7:00pm Service—with organ, piano and guest instrumentalists (Rehearse at 6:00pm)

11:00pm Service—with organ and guest instrumentalists (warm-up at 10:30)

We run a regular service with choirs on the first Sunday of Christmastide, but there are no night rehearsals between Christmas and New Year's Day. Regular rehearsals resume after New Year's Day.

Main Street UMC Organ Specifications are on the next page.

# Main Street United Methodist Church

## Kernersville, NC

#2063

1994

### Great Organ

8'	Principal	61 pipes
8'	Bordun	61 pipes
4'	Octave	61 pipes
2'	Fifteenth	61 pipes
IV	Mixture	244 pipes
	Chimes	preparation
8'	Festival Trumpet	[CH]

### Swell Organ

8'	Flute à cheminée	61 pipes
8'	Viole de gambe	61 pipes
8'	Voile céleste [TC]	49 pipes
4'	Prestant	61 pipes
4'	Flûte conique	73 pipes
2 2/3'	Nasard	61 pipes
2'	Flûte	
1 3/5'	Tierce	61 pipes
IV	Plein Jeu	244 pipes
16'	Basson-Hautbois	73 pipes
8'	Trompette	61 pipes
8'	Hautbois	
	Tremulant	
8'	Festival Trumpet	[CH]

### Choir Organ

16'	Gedeckt	73 pipes
8'	Geigen Principal	73 pipes
8'	Gedeckt	
8'	Gemshorn	61 pipes

4'	Principal	
4'	Koppelflöte	61 pipes
2'	Octave	61 pipes
1 1/3'	Quinte	61 pipes
III	Scharf	183 pipes
8'	Krummhorn	61 pipes
	Tremulant	
8'	Festival Trumpet	61 pipes

### Antiphonal Organ

8'	Flauto Dolce	61 notes
8'	Erzähler	61 notes
8'	Erzähler celeste [TC]	49 notes

### Pedal Organ

32'	Untersatz	32 notes
16'	Principal	44 pipes
16'	Brumbass	44 pipes
16'	Gedeckt	[CH]
10 2/3'	Quinte	[CH]
8'	Octave	
8'	Flötenbass	
8'	Gedeckt	[CH]
4'	Choralbass	
II	Mixture	64 pipes
32'	Kontra Posaune	32 notes
16'	Posaune	56 pipes
16'	Basson-Hautbois	[SW]
8'	Trompete	
4'	Klarine	

# Schantz

Since 1873

You Can Hear The Difference

Schantz Organ Company • P. O. Box 156 • Orrville, Ohio 44667  
 (800) 416-7426 • Fax: (330) 683-2274 • Email: Schantzorg@aol.com